

## Employment Opportunities

EO-18-06  
September 6, 2017

To: LeadingAge Wisconsin Members & Subscribers

From: Pam Walker, Executive Secretary  
pwalker@LeadingAgeWI.org

Subject: Positions Available:  
Director of Nursing, Menomonee Falls  
Director of Nursing, Osceola  
Social Worker, Watertown  
Administrator, Sheboygan Falls  
Life Enrichment Coordinator, Racine

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a one-time listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad. A one-time listing in Position Wanted is \$50 for a direct reply ad and \$75 for a blind ad. Blind ads for Position Wanted must be submitted with 10 copies of the applicant’s resume. Submit copy, not to exceed 150 words in length, with the appropriate remittance to the LeadingAge Wisconsin office. **Employment Opportunities are now included in our weekly *e-News* newsletter. Employment Opportunities must be submitted by close of business Friday prior to the week of the ad posting.** Ads submitted also are displayed on the LeadingAge Wisconsin web site which can be found at [www.leadingagewi.org/employment-opportunities](http://www.leadingagewi.org/employment-opportunities).

### Position(s) Available:

**EO-PA-312 Director of Nursing** - LindenGrove Communities has an exciting opening for a Director of Nursing at our Menomonee Falls Community. The

Director of Nursing is responsible for planning, organizing, developing and leading the nursing department.

To be successful in this role, the ideal candidate will meet the following standards:

- Education: Current license to practice in the State of Wisconsin
- Experience: 5 or more years experience in nursing management for a nursing home or related health care facility. Has acquired comprehensive knowledge of the nursing process and how it relates to resident in rehabilitative and/or geriatric settings. Able to communicate well verbally and in writing. Must have the ability to understand, interpret to staff, and comply with geriatric and restorative nursing principles and knowledge of State and Federal regulations/guidelines affecting long term care, including OBRA.

This is a full-time position (1.0 FTE)

Apply by email [jobs@LindenGrove.org](mailto:jobs@LindenGrove.org) or on [Lindengrove.org](http://Lindengrove.org).

**EO-PA-313 Director of Nursing** - Exceptional Director of Nursing opportunity at a nonprofit Skilled Nursing Facility in beautiful Osceola, WI!!

Come join our caring and compassionate team at Christian Community Homes and Services at our Osceola Campus! Full-time, salaried position with On-Call hours. Must have current Wisconsin RN License. Long-term care experience required.

If interested please apply online at <http://cch-osceola.org/opportunities/join-our-team/> or call 715.294.1100 for additional information.

**EO-PA-314 Social Worker** - Due to recent collaborative growth opportunities, Marquardt Hospice is seeking an experienced and dedicated MSW (or in the process of MSW) to join our team as a full time (on call rotation) Social Worker to enrich the lives of our, team, clients, their families, and the communities we serve in the Watertown surrounding areas.

**Social Worker candidates must align with our core values of:**

- Compassion
- Integrity
- Dedication
- Hospitality

- Creativity
- Teamwork

Additional requirements include:

- State of Wisconsin License to practice social work
- Knowledgeable, organized, and possess excellent clinical skills
- Two years or more of Hospice/Home Care experience is preferred.

For more information about this position, contact Kimberly Mlodzik at [kmlodzik@marquardtville.org](mailto:kmlodzik@marquardtville.org)

Marquardt offers a generous wage and benefit package. Also, take advantage of our NEW Fitness Center-FREE!!

Location:

1020 Hill St. Watertown, WI 53098

[www.marquardtville.org](http://www.marquardtville.org)

An Agency of the Moravian Church - Western District

A Drug Free Workplace

Equal Opportunity Employer

*"Grounded in faith, we promote the health and well-being of each individual we serve".*

**EO-PA-315 Administrator** - Pine Haven Christian Communities has a wonderful opportunity for a full-time administrator to oversee the operations of our skilled nursing and assisted living communities. Join the organization that has received The Sheboygan Press Readers' Choice Award for Best Nursing Home and Best Assisted Living for six consecutive years! Reporting to our chief operating officer, the administrator is responsible for insuring high quality resident care consistent with standards of professional practice, aging services provider rules and regulations, and accreditation requirements.

The administrator is part of our team-oriented structure with each person contributing their unique professional knowledge and skills to support the success of the organization and ensure resident needs are met through a wide range of services. The administrator assists the Leadership and Manager Teams in supporting the Mission, Vision, Values and strategic plan of Pine Haven Christian Communities.

**Responsibilities include:**

- Overall responsibility for the operation of Pine Haven Christian Communities' skilled nursing and assisted living communities and associated nursing, life enrichment, regulatory/clinical education and

infection control. In collaboration with direct reports, establishes goals and priorities which support the goals, priorities and strategic plan of the organization. Works with the team to accomplish identified goals in a high quality, efficient and cost-effective manner.

- Ensure the quality of services provided at Pine Haven Christian Communities (PHCC) as measured by Wisconsin Department of Health Services survey, resident satisfaction surveys and other quality indicators.
- Develops and coordinates organization-wide quality improvement program where resident care processes are monitored, resident outcomes are evaluated and concerns are effectively communicated through an interdisciplinary team approach.
- Fosters an environment focused on improving resident care and developing innovative services.
- Serves as chairperson of the Quality Assurance Committee. Acts as a liaison to and participates on the Quality & Program Committee of the Board of Directors.
- Maintains and updates operating policies and procedures to comply with standards of professional practice, rules and regulations, and accreditation standards. Communicates and ensures appropriate education related to policies and changes.
- Coordinates the Wisconsin Department of Health Services survey process and surveys required by other government entities or providers. Assists managers in obtaining and maintaining compliance with state and federal rules and regulations and other accreditation requirements. Collaborates with managers to develop and implement Plan of Correction as needed.
- Provides leadership and support for direct reports, including providing feedback and performance evaluation.
- Acts as educational resource and is available for consultation to managers or staff as requested.
- Reviews complex clinical admissions with director of nursing or assisted living manager to determine clinical and staffing needs.
- Consults with the director of nursing, admissions coordinator and assisted living managers to meet census projections and review pre-admission case-mix projection and associated revenue with related treatment expenses.
- Develop and maintain positive relationships with area medical providers (doctors, hospitals, etc.).
- Collaborates with chief operating officer to negotiate contracts for services associated with delivery of care to residents including pharmacy, laboratory, rehabilitation, diagnostic x-ray, psychological, oxygen, hospice and temporary nursing services. Ensures contracts are in compliance with regulations and other legal requirements.

- Collaborates with chief financial officer to develop and implement the annual operating and capital budgets for all areas of responsibility.
- Assists chief operating officer and compliance officer to monitor compliance programs related to fraud, abuse and HIPAA.
- Partners with chief operating officer and maintenance manager to maintain and update, as needed, a safety, fire and disaster program.
- Appoints an authorized representative to serve as administrator during absences.
- Review all resident incident and accident reports and ensure appropriate follow-up as needed.
- Assumes on-call responsibilities as needed.
- Performs other duties as assigned.

**Qualifications include:**

- Understanding of, appreciation and support for Pine Haven's Mission, Vision and Values.
- Current Wisconsin Nursing Home Administrator license.
- Bachelor's degree in nursing, health care administration, human services, social work, business or other related field.
- Prior experience as a nursing home administrator required, preferably 3-5 years.
- Strong communication skills and teamwork are critical.

For more information about Pine Haven Christian Communities visit our website at [www.pinehaven.org](http://www.pinehaven.org).

Submit your resume to [hr@pinehaven.org](mailto:hr@pinehaven.org)

**EO-PA-316 Full-Time Life Enrichment Coordinator** - Siena on the Lake, Inc., Shorelight Memory Care - Racine, WI 53402, \$16-\$18 an hour - Full-time, 9:00AM - 5:30 PM, 40 hours/week.

Siena on the Lake, Inc., (Shorelight Memory Care) is looking for an experienced, flexible and compassionate individual to make a positive difference for residents in our beautiful memory care households!

The Life Enrichment Coordinator (LEC) develops, coordinates and implements a variety of activity programs to meet the individual needs and interests of the residents. Additionally, the LEC develops, grows and effectively coordinates the volunteer program and opportunities while fostering an atmosphere of hospitality and customer satisfaction through consistent attention to resident needs and desires.

**Requirements:**

- Ability, desire and flexibility to provide engaging person-centered enrichment activities, experience with It's Never 2 Late (iN2L) may be preferred
- Demonstrated development, growth and coordination of volunteer programs
- Successful supervisory experience
- Proven excellent interpersonal, communication, and organizational skills
- Demonstrated compatibility with Siena's mission and operating philosophies
- Demonstrated ability to read, write, speak and understand the English language to communicate with all residents/families/visitors, bi-lingual in Spanish may be preferred
- Current Wisconsin Driver's License
- Satisfactory background check, Motor Vehicle Record, and physical including drug screen

Schedule may require some weekend and Holiday work. Must have some general flexibility to accommodate emergent situations.

Apply online at [Enrichment-Siena](#)